

Introduction to LJHS Registration

Registration is **ONLY** for students currently enrolled at La Jolla High for the coming 2009-2010 school year. (Students that attended 8th grade at Muirlands Middle School last year are enrolled at LJHS for grade 9.)

If you have recently moved into the community and have not completed the process of enrollment for LJHS, please contact the school by phone after August 27th for enrollment requirements and appointments.

Registration is a process that must be completed each year by all students enrolled at LJHS. The process will take place in late August (specific days/times are noted on the following page, according to grade level). The following pages contain the **registration forms** for La Jolla High School students. All forms must be returned in order to complete the registration steps. This will allow students to begin the first day of school (September 8th) with a full day of instruction without interruption.

Following this intro are thirteen (13) pages in the packet. Please review each one carefully. Twelve (12) of the pages will need to be printed, completed/signed, and returned to school with the student on his/her designated Registration Day. Pages that must be printed for return are designated with **bold red lettering** in the top right corner of the page. Of particular importance are the two **“K-12 Registration”** pages. **Please print this form as one page** (double-sided), and note that it must be completed and signed by a parent/guardian.

It is not necessary to print pages in color. You will find specific information regarding **Athletics** at a separate link on the school website (<http://www.ljhs.sandi.net/athletics/>).

Survival Tips for Parents



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- Parents do not need to come to registration—we have found the fewer people in line, the better. Link Crew Leaders will be present to assist 9th graders during registration, in addition to many parent volunteers.
- Students should arrive at 8:00 a.m. **on their designated day**. Upon arriving, students will be issued a number, indicating a “time block” when they may begin the registration processthis will allow them to leave and return at the designated time, if desired. It is not necessary to arrive before **8:00 a.m.**.....numbers will not be distributed before that time.
- Station 6 (Finance): Lines may be very long. There is not a lot we can do about this. But you can help things out by being prepared. Return books and pay fines earlier in August as explained below. Make sure you have very carefully filled out the purchase list prior to coming to registration. Library fines are paid at this station. Make the check out to “*La Jolla High School*”, leaving the amount blank for any last minute or unknown fees.
- Library Fines, Late Fines, Lost/Damage Charges, Late Book Return, and Missing/Lost Books can all be paid before registration day. The library will be open for book returns or debt payments from **Monday, August 24 through Thursday, August 27, 8:30 a.m. to 11:00 a.m.** Please bring the notice you received in the mail. If you choose to pay your library debts the day of registration, **not only will you pay an increased late fine**, you will experience a significant delay: your Registration Slip will receive a debt stamp at Station 1 then, after paying the debt at Station 6, you will have to report to the line at the side window of the LMC for a debt clearance stamp on your Registration Slip form. Only then will you be allowed to continue the registration process.
- On registration day you must bring or buy a Master lock purchased at LJHS. Locks purchased at Muirlands are not acceptable. Bring a backpack if you want to take your books home. Otherwise, lock your books in your locker.
- Lockers at La Jolla High School are available only through your donated support. The district neither provides nor maintains lockers. We ask for an annual \$20 donation to cover the purchase and upkeep of lockers at LJHS. Without this support, lockers will have to be closed.